



## General Information



### Committee Rooms One and Two

Overlooking the lakes and incorporating state-of-the-art technology, the two committee rooms in the Civic Centre offer an impressive setting for a seminar or meeting with a difference. Mutual features include black-out windows, dimmer controlled lighting, induction loop system and a variety of audio-visual equipment available to suit each customer individually.

### The Lakeview Suite

As the name suggests, the Lakeview Suite boasts stunning views over Craigavon Lakes and is the perfect setting for a private function or conference. Providing superior accommodation with multi-type layout. A sound system is available on request.

The suite is also perfect for small wedding receptions offering stunning views and an intimate atmosphere for unforgettable memories of your special day.

### WJ Mayes Hall

The octagonal Civic Hall with its pyramidal timber-panelled ceiling provides a magnificent auditorium for concerts or shows and an impressive banqueting suite for major functions. With seating capacity up to 500 and fully-equipped with a comprehensive lighting, curtaining and sound system, the Civic Hall imprints prestige and splendour on any event.

### The Lounge

Offering spectacular views and comfortable sofas, the lounge is the perfect place to relax after a meal or network during a conference or seminar break. With its stunning contemporary décor and a laid back atmosphere, the lounge really is the perfect retreat from a challenging conference or just a place to take some time out.

**Technical support and advice is available for all functions.**

# CRAIGAVON CIVIC & CONFERENCE CENTRE



## ACCOMMODATION

AREA	THEATRE STYLE	C'ROOM	BOARD RM	MEAL	DINNER DANCE	AREA (MTS SQ)
W J Mayes Hall	500	36 x 2	N/A	240	200	383
Lakeview I	50	6 x 2	25	30	N/A	65
Lakeview II	80	14 x 2	25	60	N/A	130
Lakeview III	130	20 x 2	N/A	100	80	195
Committee Room 1	40	N/A	22	N/A	N/A	65
Committee Room 2	N/A	N/A	22	N/A	N/A	65

## CONFERENCE FACILITIES

The following facilities are available - where applicable charges are inclusive of VAT.

EQUIPMENT AVAILABLE	COMMITTEE RMS	LAKEVIEW SUITES	W J MAYES HALL	PRICE PER DAY
84" Interactive Screen	✓	✓		£50.00
Video Conferencing Facilities (c/w interactive screen)	✓	✓		£60.00
Data Projector (c/w screen)	✓	✓		£50.00
LCD and Back projection wall			✓	£100.00
Laptop (when booked with data projector)	✓	✓	✓	FREE
Projection Screens	✓	✓	✓	£7.50
Flipchart	✓	✓	✓	FREE
Whiteboards	✓	✓	✓	FREE
Lecterns	✓	✓	✓	FREE
Name Badge Facility	✓	✓	✓	£25.00/50 or £15.00/50
Non-returnable				
Returnable				
Wi-Fi (On request)	✓	✓	✓	FREE
Photocopying (Black and white)	✓	✓	✓	Per sheet £0.10
Faxing	✓	✓	✓	Per Sheet £1.00
Conference Stationery	✓	✓	✓	POA
Baby Grand Piano			✓	Per event £80.00
If the piano has to be specially tuned for an event, the tuning fee may be recharged to the hirer.				
Upright Piano		✓	✓	Per event £20.00
Stage Technician			✓	£25.00 per hr
Stage Lighting - general wash			✓	FREE
Sound System - (with 2 x mics)			✓	FREE
Sound System - (with 2 x mics)		✓		£25.00
Induction Loop System	✓	✓	✓	FREE
Wheelchair Access	✓	✓	✓	
Car Parking Spaces x 237				FREE
Event Management	✓	✓	✓	POA
Bar Facility		✓	✓	
35mm Slide Projector / OHP + TV / DVD All Available on request				POA

✓ Indicates facilities available at Civic Centre  
c/w Complete With